



City of Covina/Covina Redevelopment
Agency/Covina Public Finance
Authority/Covina Housing Authority
Mayor John King – Mayor Pro Tem Kevin Stapleton
Council Members Walt Allen, III – Peggy Delach – Bob Low

REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, October 18, 2011
6:30 p.m.

- **The City Council/Redevelopment Agency/Public Finance Authority/Housing Authority will meet in closed session from 6:30 p.m.-7:30 p.m.**
- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Services such as American Sign Language interpreters, a reader during the meeting, large print copies of the agenda and assisted listening devices are available. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 125 E. College Street and the Reference Desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and may be posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **October 18, 2011** meeting was posted on **October 13, 2011** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

October 18, 2011

**CITY COUNCIL/REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:

CLOSED SESSION

A. G.C. §54956.9(a) - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Name of case: Leah Diane Sanders v. City of Covina: Case No. KCO59172

B. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency representative: Anthony Arroyo, Human Resources Director
Employee Organizations: A.F.S.C.M.E. – American Federation of State, County & Municipal Employees
P.A.C. – Police Association of Covina
P.M.G. – Police Management Group
Executive Group
Unaffiliated Employees

RECESS

**CITY COUNCIL/REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton, and Mayor/Chairperson King

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Stapleton

INVOCATION

Led by Covina Police Chaplain Jerry Gunderson

PRESENTATIONS

- Presentation by Habitat for Humanity
- Recognition – Dare to Care sponsors and supporters
- Proclamation – Red Ribbon Week

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. City Council to approve the minutes of the September 20, 2011 special and regular meeting of the City Council/Redevelopment Agency/Public Finance Authority/Housing Authority.

CC 2. City Council to approve the minutes of the October 4, 2011 regular meeting of the City Council/Redevelopment Agency/Public Finance Authority/Housing Authority.

CC 3. City Council to receive and file the Public Works Monthly Activity Report.

- CC 4.** City Council to approve Payment of Demands in the amount of \$5,624,573.61.
- CC 5.** City Council to approve the use of funds from the Community Development Block Grant (CDBG) 2011-2012 funding allocation for Special Economic Development.
- CC 6.** City Council to approve the Annual Report of the Advisory Board of the Downtown Covina Business Area Enhancement District (BAED); and adopt **City Resolution No. 11-7015**, declaring its intent to levy an annual assessment for the fiscal year 2011-12 in the Downtown Business Area Enhancement District, and establishing the date, time and place for the public hearing.
- CC 7.** City Council to approve the Annual Report of the Prospero Park Owners Association Business Area Enhancement District (BAED); and adopt **City Resolution No. 11-7016**, declaring its intent to levy an annual assessment for the fiscal year 2011-12 in the Prospero Park Business Area Enhancement District, and establishing the date, time and place for the public hearing.
- CC 8.** Redevelopment Agency to approve Payment of Demands in the amount of \$264,291.91.

PUBLIC HEARING

- PH 1.** City Council to adopt a Resolution of Necessity for the Acquisition of a Fee Interest in Certain Real Property, by Eminent Domain, for the Construction and Maintenance of a Public Parking Lot to Serve the Police/Fire Facility in Covina, California.

Staff Recommendation:

City Council to:

- a) Conduct a hearing to consider the adoption of a Resolution of Necessity, including providing all parties interested in the affected properties and their attorneys, or their representatives, an opportunity to be heard on the issues relevant to the Resolution of Necessity.
- b) Make the following findings as hereinafter described in this report:
 - i. The public interest and necessity require the proposed project; and
 - ii. The project is planned or located in a manner that will be most compatible with the greatest public good and the least private injury; and
 - iii. The real property to be acquired is necessary for the project; and
 - iv. The offer of just compensation has been made to the property owner.
- c) Adopt **City Resolution of Necessity No. 11-7018**, Acquisition of a Fee Interest in Certain Real Property, located in Los Angeles County, California, by Eminent Domain, More Particularly Described as Assessor Parcel Number 8430-024-012, for the Construction and Maintenance of a Public Parking Lot to Serve the Police/Fire Facility in Covina, California.

CONTINUED BUSINESS

CB 1. City Council to hold second reading and consider adoption of an Ordinance amending Title 10 of the Covina Municipal Code pertaining to Vehicle and Traffic Regulations.

Staff Recommendation:

- a) That the City Council hold second reading and adopt **Ordinance No. 11-2002**, amending Title 10 of the Covina Municipal Code pertaining to Vehicle and Traffic Regulations.

NEW BUSINESS

NB 1. City Council to consider appointment of City Representative to the San Gabriel Valley Mosquito & Vector Control District.

Staff Recommendation:

- a) That the City Council to consider appointing Henry Morgan to the San Gabriel Valley Mosquito and Vector Control District for a term of four years.

NB 2. City Council to consider the conceptual approval of a “Lifeline” Assistance Program for City water utility customers.

Staff Recommendation:

- a) That the City Council approve in concept a Lifeline Assistance program for City water utility customers and direct Staff to fully develop and implement the program.

NB 3. City Council to adopt a Resolution establishing a lower fee for over-the-counter Administrative Conditional Use Permits for seasonal and promotional sales and car wash fundraisers.

Staff Recommendation:

- a) That the City Council conduct a hearing to consider evidence and testimony; and consider adopting **City Resolution No. 11-7017**, amending Resolution 09-6807, that revised the established development-related and other user fees pertaining to the Planning Division Services.

NB 4. City Council to adopt a Resolution approving the application for the California’s Family Place Library Grant Funds.

Staff Recommendation:

- a) That the City Council adopt **City Resolution No. 11-7019**, approving the application for the California’s Family Place Library Grant Funds under the Library Services and Technology Act (LSTA) grant.

ADJOURNMENT

The Covina City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its Strategic Planning Meeting, **Monday, October 24, 2011** at 8:30 a.m. at the First Presbyterian Church, Williams Hall, 310 North Second Street, Covina, California.